

Keep Your Computer Safe on the Network

It is very important to **do all three of these steps** before you use your computer to browse the Internet!

1. Install antivirus software.

- Microsoft Security Essentials is a free download for Windows
- Sophos Anti-Virus for Mac Home Edition is a free download for Mac OS X
- Or, you can use one of a number of commercial products, including Norton AntiVirus and McAfee VirusScan (these products have versions for both Windows and Mac OS X)
- Configure your antivirus software to apply updates automatically

2. Install the latest operating system updates.

- Open the Control Panel in Windows 7, 8 or 10
- In the System and Security section, Windows Update, click “Check for updates”
- Follow the instructions in that window
- Make sure your computer is set to install updates automatically
- Click the start button in Windows 10
- Click on the settings button, then click on update and security
- Click check for updates

- Under the Apple icon in the menu bar in Mac OS X, select Software Update
- Follow the instructions in that program

3. Enable your computer's software firewall.

- Open the Control Panel in Windows 7, 8 or 10
- In the System and Security section, Windows Firewall, click “Check firewall status”
- If the firewall is not On, follow the instructions to turn it On
- Under the Apple icon in the menu bar in Mac OS X, select System Preference

- Select Security, then Firewall

- Select “Allow only essential services”

To continue to keep your computer safe after following these steps initially, be sure to

1. Set your computer to install the latest operating system updates automatically.
2. Make sure your antivirus software is running, enabled and up-to-date at all times.

3. Configure your antivirus software to perform a full scan of your hard drives regularly, at least weekly.